

# Monticello Public Library

512 E. Lake Avenue · Monticello, WI 53570

**Meeting: Monthly Library Board Meeting**

**Date:** Tuesday, January 14th, 2020

**Time:** 4:00 PM

**Location:** Monticello Public Library

**Meeting Leader:** Stephen Scanlan

## ATTENDANCE:

Participant	Present	Participant	Present
Ann DeNure		Janet Willman	
Kenneth Colle		Stephen Scanlan	
Robert LaBarre		Katrina Linde-Moriarty	
<b>Guests:</b>			

## AGENDA ITEMS:

Start Time	Topic	Lead(s)
4:00 PM	Call to Order/Roll Call	Scanlan
4:05 PM	Public Appearances and Citizen Comments (up to 30 min.)	Scanlan
4:10 PM	Approvals: 1. Agenda 2. Minutes 3. Finance	Scanlan
4:20 PM	Director's Finance Report	Katrina
	New Business	
4:30 PM	Move Feb. 11th Meeting's Start Time	Katrina
4:40 PM	2020 Library Holiday Closures	Katrina
	Old Business	
4:50 PM	LINKcat Migration Update	Katrina
5:00 PM	Director's Report - Year in Review - Plan for 2020	Katrina
5:10 PM	Adjourn	Scanlan
<b>Next Meeting: Tuesday, February 11th</b>		

# Item Descriptions for the Monticello Library Board Meeting

## Call To Order/Roll Call

\_\_\_\_\_ called the meeting to order at \_\_\_\_\_.

Roll Call:

Ann DeNure		Janet Willman	
Kenneth Colle		Stephen Scanlan	
Robert LaBarre		Katrina Linde-Moriarty	

Guests:


## Agenda

Motion: Approve the agenda as set. (Or with the following amendments)

Discussion:

1st: \_\_\_\_\_ 2nd: \_\_\_\_\_

Vote outcome: \_\_\_\_\_

## Minutes

Motion: Approve the minutes from 10/8/19.

Discussion:

1st: \_\_\_\_\_ 2nd: \_\_\_\_\_

Vote outcome: \_\_\_\_\_

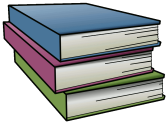
## Finance Report

Motion: Approve the Finance Report as given.

Discussion:

1st: \_\_\_\_\_ 2nd: \_\_\_\_\_

Vote outcome: \_\_\_\_\_



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## Director's Finance Report

Discussion:

## New Business

### Move Feb. 11th Meeting's Start Time

Reason: The library director would like to attend Library Legislative Day in Madison to talk to our representatives about our needs and the impact we have on our community. Moving the board meeting to a later start time will allow for a full day of attendance.

Motion: Move the Feb. 11th Meeting's start time from 4pm to 6pm.

Discussion:

1st: \_\_\_\_\_ 2nd: \_\_\_\_\_

Vote outcome: \_\_\_\_\_

### 2020 Library Holiday Closures

Reason: The library board needs to set our closure dates for the year to allow proper notice and scheduling of holidays.

Motion: Approve the 2020 Library Closures schedule as presented:

May 25th - Memorial Day

July 3rd-4th - Independence Day

September 7th - Labor Day

November 26th-28th - Thanksgiving

December 24th-26th - Christmas

December 31st - January 1st - New Years

Discussion:

1st: \_\_\_\_\_ 2nd: \_\_\_\_\_

Vote outcome: \_\_\_\_\_

## Old Business

### LINKcat Migration Update

Reason: The Director would like to give the board an update on how this migration is wrapping up and what remains to be done.

Discussion:

### Director's Report

Discussion:

### Adjourn

Motion to adjourn at \_\_\_\_\_.

1st: \_\_\_\_\_ 2nd: \_\_\_\_\_

Vote outcome: \_\_\_\_\_