

Monticello Public Library

512 E. Lake Avenue · Monticello, WI 53570

Meeting: Monthly Library Board Meeting

Date: Tuesday, January 14th, 2020

Time: 4:00 PM

Location: Monticello Public Library

Meeting Leader: Stephen Scanlan

ATTENDANCE:

Participant	Present	Participant	Present
Ann DeNure		Janet Willman	
Kenneth Colle		Stephen Scanlan	
Robert LaBarre		Katrina Linde-Moriarty	
Guests:			

AGENDA ITEMS:

Start Time	Topic	Lead(s)
4:00 PM	Call to Order/Roll Call	Scanlan
4:05 PM	Public Appearances and Citizen Comments (up to 30 min.)	Scanlan
4:10 PM	Approvals: 1. Agenda 2. Minutes 3. Finance	Scanlan
4:20 PM	Director's Finance Report	Katrina
	New Business	
4:30 PM	Move Feb. 11th Meeting's Start Time	Katrina
4:40 PM	2020 Library Holiday Closures	Katrina
	Old Business	
4:50 PM	LINKcat Migration Update	Katrina
5:00 PM	Director's Report - Year in Review - Plan for 2020	Katrina
5:10 PM	Adjourn	Scanlan
Next Meeting: Tuesday, February 11th at 6pm		

Item Descriptions for the Monticello Library Board Meeting

Call To Order/Roll Call

Stephen Scanlan called the meeting to order at 4:00 pm.

Roll Call:

Ann DeNure	x	Janet Willman	x
Kenneth Colle	x	Stephen Scanlan	x
Robert LaBarre	x	Katrina Linde-Moriarty	-sick-

Agenda

Motion: Approve the agenda as set. (Or with the following amendments)

Discussion:

1st: Bob LaBarre 2nd: Janet Willman

Vote outcome: 5/0 Passed

Minutes

Motion: Approve the minutes from 12/10/19.

Discussion:

1st: Kenneth Colle 2nd: Ann DeNure

Vote outcome: 5/0 Passed

Finance Report

Motion: Approve the Finance Report as given.

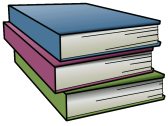
Discussion:

1st: Bob LaBarre 2nd: Ann DeNure

Vote outcome: 5/0 Passed

Director's Finance Report

Discussion: Discussion on the magazines ensued and the difference between usage and need based on circulation statistics. Two questions to be given back to the director (not in attendance due to illness): Can



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people donate magazines/and or subscriptions? Can the coffee machine be placed in a more visible area to promote usage.

New Business

Move Feb. 11th Meeting's Start Time

Reason: The library director would like to attend Library Legislative Day in Madison to talk to our representatives about our needs and the impact we have on our community. Moving the board meeting to a later start time will allow for a full day of attendance.

Motion: Move the Feb. 11th Meeting's start time from 4pm to 6pm.

Discussion: Board was informed that another meeting would occur to pass year end report to the DPI. Time to be determined at a later date.

1st: Ken Colle 2nd: Bob LaBarre

Vote outcome: 5/0 Passed

2020 Library Holiday Closures

Reason: The library board needs to set our closure dates for the year to allow proper notice and scheduling of holidays.

Motion: Approve the 2020 Library Closures schedule as presented:

May 25th - Memorial Day

July 3rd-4th - Independence Day

September 7th - Labor Day

November 26th-28th - Thanksgiving

December 24th-26th - Christmas

December 31st - January 1st - New Years

Question arose concerning Homecoming closures, to be addressed by the director at the next meeting.

Discussion:

1st: Ann DeNure 2nd: Janet Willman

Vote outcome: 5/0 Passed

Old Business

LINKcat Migration Update

Reason: The Director would like to give the board an update on how this migration is wrapping up and what remains to be done.

Discussion:

Director's Report

Discussion:

Adjourn

Motion to adjourn at 4:48 pm.

1st: Bob LaBarre 2nd: Janet Willman

Vote outcome: 5/0 Passed