



Monticello Public Library

512 E. Lake Avenue · Monticello, WI 53570

Meeting: **Library Board Meeting**

Date: Tuesday, Nov. 13th, 2018

Time: 7:00 PM – 8:30 PM

Location: Monticello Public Library

Meeting Leader: TBA

ATTENDANCE:

Participant	Present	Participant	Present	Participant	Present
Ann Denure	x	Janet Willman	x		
Kenneth Colle	x	Stephen Scanlan	x		
Theresa Dunlap	x	Katrina Linde-Moriarty	x		
Guests:					
Vicki Teal Lovely	x				

AGENDA ITEMS:

Start Time	Topic	Lead(s)	Action/Motions
7:00 PM	Call to Order/Roll Call	Scanlan	
7:05 PM	Public Appearances and Citizen Comments (up to 30 min.)	Katrina	
7:35 PM	Approvals: 1. Meeting Minutes from 9.11.18 2. Agenda 3. Finance Committee Report a. Budget Review	Scanlan	
	New Business		
7:50 PM	Friend's Group Update	Scanlan	
8:00 PM	Silent Auction Review	Katrina	
	Old Business		
8:05 PM	Secretary Appointment	Scanlan	
8:10 PM	Finance Committee Member Appointment	Scanlan	
8:15 PM	Joining LINKcat and Technology Services thru SCLS	Katrina	
8:35 PM	Library Director's Report	Katrina	
8:45 PM	Trustee Short Talks	Katrina	
8:55 PM	Adjourn	Scanlan	
Next Meeting: Tuesday, December 11th at 6:00pm			

The Meeting was called to order at 7:00 PM by Pres. Stephen Scanlan

Attendance was taken, with board members Ann Denure, Ken Colle, Theresa Dunlap, Janet Willman, and Stephen Scanlan being present. Library Director Katrina Moriarty was also present.

Those in attendance from the public were Karen Marty, Patti Rufenur, Austin and Christine Blumer, and Vicki Teal Lovely from SCLS.

Comments from the public were given by Austin Blumer, and centered around the number of hours he was working, and the numbers of hours he was willing to work.

A motion to approve the agenda was made by Ken, 2nd by Teri. Motion carried.

The finance committee provided the board with the invoices, deposits, and year to date report (YTD) for the library. Discussion centered on the reserve fund account, and the ability of the board to move funds that were left over from one line item to another in the next fiscal year. Janet made a motion to accept, Teri 2nd, and the motion carried.

A Friends of the Library group update was provided by Stephen. The Friends have no officers left on their board, and are going dormant until such time as they have new officers to oversee the organization. In the event that they cannot find any officers, then the funds are to be turned over to the library.

The silent auction had 37 donations, and raised \$500. Those items not bid on will be returned to the donors. If they do not want them, then a donation to the empty stocking club will be made.

A discussion was held on the filling of the vacant secretary's position. A motion was made by Janet. 2nd by Teri, to have the Dir. look into the cost of a recording device that will be able to transcribe to hard copy. The motion passed.

Ken volunteered to be the 2nd member of the finance committee.

A discussion was held on the merits of joining LINKcat system in SCLS. Items were discussed:

The trip taken by 3 of the board to review in person the operating system at the Belleville Library, which is a LINKcat member. All of our present equipment is compatible with the LINKcat system. All support services can be done through them, with the purchase of the tech. package at an additional cost. As it stands, all of our tech. support is done in house by our present employees, with assistance as needed by outside agencies when needed. The cost differential is estimated to be at about \$4000.00 a year higher. As best that can be determined, we are now paying in the neighborhood of about \$15,000. A number of grants are available for start-up costs, which are in the neighborhood of \$3750 for this coming year. Even if we go to this new system, there will be costs for the older system till the new one is fully installed. A motion was made by Ann, 2nd by Ken, to approve joining LINKcat, with the tech services component. The motion was passed.

The library director gave her report (see hand out attached).

The board reviewed a video by the American Library Association discussing the role of trustees. At the end of the 10-minute video, the issue of insurance for the board was brought up, and the director and president are to look into the matter.

The next meeting will be held on Tuesday, Dec. 11 at 6:00 pm

A motion to adjourn was made by Ann, 2nd by Janet. The motion was approved and the meeting was adjourned at 8:40 pm.