

Monticello Public Library

512 E. Lake Avenue · Monticello, WI 53570

Meeting: Monthly Library Board Meeting Minutes

Date: Tuesday, February 11th, 2020

Time: 6:00 PM Special Time

Location: Monticello Public Library

Meeting Leader: Stephen Scanlan

ATTENDANCE:

Participant	Present	Participant	Present
Ann DeNure		Janet Willman	
Kenneth Colle		Stephen Scanlan	
Robert LaBarre		Katrina Linde-Moriarty	
Guests:			

AGENDA ITEMS:

Start Time	Topic	Lead(s)
6:00 PM	Call to Order/Roll Call	Scanlan
6:05 PM	Public Appearances and Citizen Comments (up to 30 min.)	Scanlan
6:10 PM	Approvals: 1. Agenda 2. Minutes 3. Finance	Scanlan
6:20 PM	Director's Finance Report	Katrina
	New Business	
6:30 PM	Proposed Wages Line Item Breakdown Discussion	Katrina
6:45 PM	Adding a Special Meeting for Annual Report	Katrina
	Old Business	
6:50 PM	Director's Report	Katrina
7:00 PM	Adjourn	Scanlan
Next Meeting: To be determined at this meeting		

Item Descriptions for the Monticello Library Board Meeting

Call To Order/Roll Call

Scanlan called the meeting to order at 6:00 pm.

Roll Call:

Ann DeNure	x	Janet Willman	x
Kenneth Colle	x	Stephen Scanlan	x
Robert LaBarre		Katrina Linde-Moriarty	x

No public appearances.

Agenda

Motion: Approve the agenda with the corrected date.

Discussion:

1st: Colle 2nd: Willman

Vote outcome: 4/o Passed

Minutes

Motion: Approve the minutes from 1/14/20.

Discussion:

1st: DeNure 2nd: Colle

Vote outcome: 4/o Passed

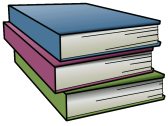
Finance Report

Motion: Approve the Finance Report as given.

Discussion:

1st: Willman 2nd: DeNure

Vote outcome: 4/o Passed



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Director's Finance Report

Discussion: New and improved monthly spreadsheets are available for view. New way for tracking donations was shown with clarifying questions.

New Business

Proposed Wages Line Item Breakdown Discussion

Reason: With the opening of the Library Page position in December, the Director wanted to explore the possibility of making the position available during the summer when the library is at its busiest. This shift would open up funds to allow for a sustainable raise to the Youth Services and Library Assistant positions. This is a discussionary item. Please see the attached handout.

Discussion: There were clarifying questions about how this would affect the budget and if this direction was sustainable. The director reassured the board that these changes were within the budget and the change in the page's position was already being implemented by staff.

Adding a Special Meeting for Annual Report

Reason: The Director is still working on the Annual Report and needs a little more time before presenting it to the board for review before the Feb. 27th due date.

Motion: Add a special meeting on Feb. 25th at 4:00 pm.

Discussion:

1st: DeNure 2nd: Willman

Vote outcome: 4/0 Passed

Old Business

Director's Report

Discussion:

Adjourn

Motion to adjourn at 7:30 pm.

1st: DeNure 2nd: Colle

Vote outcome: 4/0 Passed