



# Monticello Public Library

512 E. Lake Avenue · Monticello, WI 53570

## Meeting: Monthly Library Board Meeting Minutes

**Date:** Tuesday, February 8th at 6:00pm

**Meeting Leader:** Stephen Scanlan

**Location:** Library Building, 512 E. Lake Ave, Monticello, WI 53570

### ATTENDANCE:

Participant	Present	Participant	Present
Ann DeNure		Renee Croushore	
Kenneth Colle		Stephen Scanlan	
Robert LaBarre		Katrina Linde-Moriarty	
Guests:			

### AGENDA ITEMS:

Start Time	Topic	Lead(s)
6:00 PM	Call to Order/Roll Call	Scanlan
6:05 PM	Public Appearances and Citizen Comments (up to 30 min.)	Scanlan
6:10 PM	Approvals: Agenda, Minutes, Finance	Scanlan
	New Business	
6:15 PM	Youth Nonfiction Update and Request	Katrina
6:25 PM	Set Date for Special Annual Report Meeting	Scanlan
	Old Business	
6:30 PM	Strategic Planning Committee Update	Katrina
6:40 PM	Reopening Guidelines Review	Katrina
6:50 PM	Director's Report <ul style="list-style-type: none"> <li>- Village Update</li> <li>- Programming Update</li> <li>- SCLS Update</li> <li>- Finance Update</li> </ul>	Katrina
7:00 PM	Adjourn	Scanlan
<b>Next Meeting: Tuesday, March 8th at 6:00 PM</b>		

## Item Descriptions for the Monticello Library Board Meeting

### Call To Order/Roll Call

Scanlan called the meeting to order at 6pm.

Roll Call:

Ann DeNure	x	Renee Croushore	
Kenneth Colle	x	Stephen Scanlan	x
Robert LaBarre		Katrina Linde-Moriarty	x

Guests:

Vicki Colle	
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### Agenda

Motion: Approve the agenda as set. (Or with the following amendments)

Discussion: None

1st: Colle                      2nd: DeNure                      Vote outcome: 3/0 Passed

### Minutes

Motion: Approve the minutes from 1/11/22.

Discussion: None

1st: DeNure                      2nd: Colle                      Vote outcome: 3/0 Passed

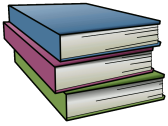
### Finance Report

Motion: Approve the Finance Report as given.

Discussion: Director mentioned that due to this meeting being so early in the month the Greenwood Checking Account statement and SCLS Foundation reports have not been received yet.

1st: Colle                      2nd: DeNure

Vote outcome: 3/0 Passed



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## New Business

### Youth Nonfiction Update and Request

Reason: Library board approved the use of \$5,000 worth of donations to be spent towards updating the library's youth nonfiction sets. Director will give an update on how the funds were used and request \$1,851.60 to cover the remaining topics identified for local teachers.

Motion: Approve the request of up to \$2,000 of donations from the Greenwood checking account to be used to complete purchases of youth nonfiction sets to update the collection.

Discussion:

1st: DeNure                      2nd: Colle

Vote outcome: 3/0 Passed

### Set Date for Special Annual Report Meeting - Tabled

Reason: Each year an Annual Report is created and approved by the library board and submitted to DPI. A special meeting is called to review and approve the report.

Discussion: Short discussion was had on possible dates in late February for a second special annual report meeting. Due to a shortage of board members and uncertainty of when the report would be cleared from review by the library system, the item was tabled until those factors could be considered. The Library Board President will call a meeting when appropriate.

## Old Business

### Strategic Planning Committee Update

Reason: The director will update the library board on the progress and actions of the Strategic Planning committee and the project's timeline.

Discussion: Director updated the board on the progress of the strategic plan. The questionnaire was successfully mailed out and inserted into the newspaper. The digital survey closed the day before on the 7th. Support has been positive so far and there is excitement from the committee to see how well the print

questionnaire is received. Community conversations will be held in late March hopefully at the Pink Heifer and Java Lava.

## Reopening Guidelines Review

Reason: The library director will give an update on the library's reopening plans and discuss any changes.

Discussion: The Director recommended the board wait one more month before moving to the next phase of service. Health data is trending downward but they would like to see sustained lower cases beforehand. Current service levels are within the guidelines set by the health department though patrons increasingly are asking for a change in service. Other director's in Green Co. are making assessments for their libraries as well.

## Director's Report

Discussion: Director gave a monthly overview of the library's programs, statistics, and operations. Youth programs will continue as kits but adult programming will begin in-person. A few closures occurred in January due to staffing concerns and extremely cold weather.

## Adjourn

Motion to adjourn at 6:29pm.

1st: Colle

2nd: DeNure

Vote outcome: 3/0 Passed