

# Monticello Public Library

512 E. Lake Avenue · Monticello, WI 53570

**Meeting: Monthly Library Board Meeting**

**Date:** Tuesday, February 9th, 2021 at 6:00pm

**Meeting Leader:** Stephen Scanlan

**Location:** Virtually over Zoom

<b>Zoom Details</b>	<a href="https://us02web.zoom.us/j/82552143577">https://us02web.zoom.us/j/82552143577</a>
<b>Meeting ID</b>	825 5214 3577
<b>Passcode</b>	53570 (Hint: our zipcode)
<b>To Call in:</b>	<b>Call:</b> 312-626-6799 <b>Enter ID:</b> 825 5214 3577 <b>Enter Passcode:</b> 53570

## ATTENDANCE:

Participant	Present	Participant	Present
Ann DeNure	x	Janet Willman	x
Renee Croushore	x	Stephen Scanlan	x
Robert LaBarre	x	Katrina Linde-Moriarty	x
<b>Guests:</b>			

## AGENDA ITEMS:

Start Time	Topic	Lead(s)
6:00 PM	Call to Order/Roll Call	Scanlan
6:05 PM	Public Appearances and Citizen Comments (up to 30 min.)	Scanlan
6:10 PM	Approvals: Agenda, Minutes, Finance	Scanlan
	New Business	
6:25 PM	Annual Donation Investment/Use Discussion	Katrina
6:40 PM	Annual Report Review/Approval	Katrina
	Old Business	
7:00 PM	Condition-based Timeline Review	Katrina
7:05 PM	Director's Report: Village Update, Programming Update, SCLS Update, Finance Update	Katrina
7:20 PM	Adjourn	Scanlan

**Next Meeting: Tuesday, March 9th at 6:00 PM**

## Item Descriptions for the Monticello Library Board Meeting

### Call To Order/Roll Call

Scanlan called the meeting to order at 6pm.

Roll Call:

Ann DeNure	x	Janet Willman	x
Renee Croushore	x	Stephen Scanlan	x
Robert LaBarre	x	Katrina Linde-Moriarty	x

Guests: No public appearances.

### Agenda

Motion: Approve the agenda as set. (Or with the following amendments)

Discussion: None

1st: LaBarre            2nd: Willman            Vote outcome: 5/0 Passed

### Minutes

Motion: Approve the minutes from 1.12.2021.

Discussion: None

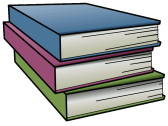
1st: DeNure            2nd: Croushore            Vote outcome: 5/0 Passed

### Finance Report

Motion: Approve the Finance Report as given.

Discussion: Greenwoods Checking account information for Jan has not arrived yet. Will be presented to the board at the March meeting.

1st: LaBarre            2nd: Willman            Vote outcome: 5/0 Passed



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## New Business

### Annual Donation Investment/Use Discussion

Reason: Annual the library board evaluates the collection, investment, and/or use of donated funds for library projects. This discussion will brainstorm ideas for the year.

Discussion:

### Annual Report Review/Approval

Reason: Annually, a report is compiled for DPI on data and statistics from the previous year. This report is reviewed by the library board and system before being submitted to DPI.

Discussion: Director walked through the 2020 Annual Report explaining how the data was gathered and the meaning behind each section/item. Special detail was given to the new Covid-19 questions. No action was taken since the report was still under review by the library system. A second meeting would need to be held later in the month to pass the annual report before the Feb. 26th DPI deadline.

Motion: Library Board to hold a special meeting Feb. 23rd at 6pm via Zoom to discuss and approve the 2020 Annual Report.

1st:DeNure

2nd: Willman

Vote outcome: 4/0 Passed

## Old Business

### Condition-based Timeline Review

Reason: Due to the changing nature of our situation,, the library board will evaluate our condition-based timeline for the library and director to safely conduct business with the public.

Discussion: Director requested no changes be made at present.

## Director's Report

Discussion: Director reported on the general operations of the library including monthly statistics, trends, new partnerships, staff, and programming. Highlights include partnering with Better World Books to responsibly weed and repurpose older materials, Village audit, annual report, year-at-a-glance, and LTC grant updates.

## Adjourn

Motion to adjourn at 6:56pm.

1st: DeNure 2nd: Willman

Vote outcome: 4/0 Passed