

Monticello Public Library

512 E. Lake Avenue · Monticello, WI 53570

Meeting: Monthly Library Board Meeting

Date: Tuesday, November 8 at 6:00pm

Meeting Leader: Stephen Scanlan

Location: Library Building, 512 E. Lake Ave, Monticello, WI 53570

ATTENDANCE:

Participant	Present	Participant	Present
Ann DeNure		Renee Croushore	
Kenneth Colle		Stephen Scanlan	
Julie Garrison		Vicki Colle	
		Elizabeth Clauss	
Guests:			

AGENDA ITEMS:

Start Time	Topic	Lead(s)
6:00 PM	Call to Order/Roll Call	
6:05 PM	Public Appearances and Citizen Comments (up to 30 min.)	
6:10 PM	Approvals: Agenda, Minutes, Finance	
	New Business	
6:15 PM	Technology Replacement Schedule/2022 Order	
	Meeting Room AV Order	
	2023 Holidays/Closed Dates	
	Security Camera Proposal	
	Sale of Shed	
	Policies: Circulation and Personnel	
	Employee Compensation*	
	Old Business	
	Strategic Planning Committee Update	
	Reopening Guidelines Review	
	Director's Report <ul style="list-style-type: none"> - Village Update - Programming Update - SCLS Update - Finance Update 	
7:00 PM	Adjourn	

Next Meeting: Tuesday, December 13th at 6:00 PM

***The Library Board may meet in closed session for considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, per Wisconsin Statute Section 19.85(1)(c). The Library Board will then reconvene in open session.**

Item Descriptions for the Monticello Library Board Meeting

Call To Order/Roll Call

Stephen Scanlan called the meeting to order at 6:00pm.

Roll Call:

Ann DeNure	x	Renee Croushore	x
Kenneth Colle	x	Stephen Scanlan	x
Julie Garrison	-	Elizabeth Clauss	x
Vicki Colle	x		

Guests:

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Agenda

Motion: Approve the agenda as set. (Or with the following amendments)

Discussion: Scanlan moved to put the closed session on employee compensation to the end of the meeting, after all old business was completed.

1st: Ann DeNure 2nd: Renee Croushore

Vote outcome: passed

Minutes

Motion: Approve the minutes from 10.11.22.

Discussion:

1st: Renee Croushore 2nd: Kenneth Colle

Vote outcome: passed

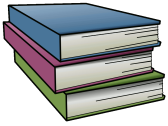
Finance Report

Motion: Approve the Finance Report as given.

Discussion:

1st: Ann DeNure 2nd: Renee Croushore

Vote outcome: passed



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New Business

Technology Replacement Schedule/2022 Order

Reason: SCLS recommends replacing computers every 5 years; we need to have a schedule implemented.

Motion: To approve the purchase of a laptop and patron PC in 2022 to replace the director's computer and sluggish patron PC.

Discussion:

1st: Ann DeNure 2nd: Kenneth Colle

Vote outcome: passed

Meeting Room AV Order

Reason: Updated technology needed for holding meetings/programs for the library and outside groups.

Motion: To purchase a tech package for meetings/programs and use the remainder of our Green County Shared Funds for the purchase, funding the difference from our special funds account.

Discussion:

1st: Renee Croushore 2nd: Ann DeNure

Vote outcome: passed

2023 Holidays/Closed Dates

Reason: Finalize 2023 calendar.

Motion: To approve proposed days off.

Discussion:

1st: Ann DeNure 2nd: Renee Croushore

Vote outcome: passed

Security Camera Proposal

Reason: We would like to add another security camera to more fully cover the library for patron and librarian safety.

Motion: No motion needed; this was passed at a prior board meeting. Elizabeth will move forward with purchase and installation.

Discussion:

1st: _____ 2nd: _____

Vote outcome: _____

Sale of Shed

Reason: The shed needs to find a new home to make way for the new solar charging station.

Motion: To begin the process of selling the shed, with proceeds going towards the funding of LGBTQ+ materials or other diverse materials, per request of shed donor.

Discussion:

1st: Kenneth Colle 2nd: Renee Croushore

Vote outcome: passed

Policies: Circulation and Personnel

Reason: The policies need to be updated to reflect current circulation practices and updated employee expectations.

Motion:

Discussion: Discussion on policies will be tabled until December to allow time to consider policy changes.

1st: _____ 2nd: _____

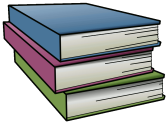
Vote outcome: _____

Old Business

Strategic Planning Committee Update

Reason: The director will update the library board on the progress and actions of the Strategic Planning committee and the project's timeline.

Discussion:



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Reopening Guidelines Review

Reason: The library director will give an update on the library's reopening plans and discuss any changes.

Motion:

Discussion:

1st: _____ 2nd: _____

Vote outcome: _____

Director's Report

Discussion:

Employee Compensation *closed session*

Reason: To discuss library employee compensation.

Kenneth Colle moved to enter closed session; Renee Croushore seconded it with unanimous board approval.

Motion on employee compensation:

1st: Renee Croushore 2nd: Ann DeNure

Vote outcome: passed

Ann DeNure moved to return to an open session; Renee Croushore seconded it with unanimous board approval

Adjourn

Motion to adjourn at 7:11pm.

1st: Renee Croushore 2nd: Kenneth Colle

Vote outcome: passed