



# Monticello Public Library

512 E. Lake Avenue · Monticello, WI 53570

**Meeting: Monthly Library Board Meeting**

**Date:** Tuesday, May 26th, 2020

**Time:** 10:00 AM

**Location:** Monticello Public Library - Parking lot  
(to allow for recommended social distancing and air circulation)

**Meeting Leader:** Stephen Scanlan

## ATTENDANCE:

Participant	Present	Participant	Present
Ann DeNure		Janet Willman	
Kenneth Colle		Stephen Scanlan	
Robert LaBarre		Katrina Linde-Moriarty	
<b>Guests:</b>			

## AGENDA ITEMS:

Start Time	Topic	Lead(s)
10:00 AM	Call to Order/Roll Call	Scanlan
10:05 AM	Public Appearances and Citizen Comments (up to 30 min.)	Scanlan
10:10 AM	Approvals: 1. Agenda 2. Minutes 3. Finance	Scanlan
10:20 AM	Director's Finance Report	Katrina
	New Business	
10:30 AM	Phased Reopening Discussion and Plan - Condition-based Timeline - Operational Guidelines	Katrina
11:00 AM	Summer Library Program	Katrina
	Old Business	
11:20 AM	Director's Report	Katrina
11:30 AM	Adjourn	Scanlan
<b>Next Meeting: Tuesday, June 9th at 4:00 PM</b>		

# Item Descriptions for the Monticello Library Board Meeting

## Call To Order/Roll Call

\_\_\_\_\_ called the meeting to order at \_\_\_\_\_.

Roll Call:

Ann DeNure		Janet Willman	
Kenneth Colle		Stephen Scanlan	
Robert LaBarre		Katrina Linde-Moriarty	

Guests:


## Agenda

Motion: Approve the agenda as set. (Or with the following amendments)

Discussion:

1st: \_\_\_\_\_ 2nd: \_\_\_\_\_

Vote outcome: \_\_\_\_\_

## Minutes

Motion: Approve the minutes from 3/10/20.

Discussion:

1st: \_\_\_\_\_ 2nd: \_\_\_\_\_

Vote outcome: \_\_\_\_\_

## Finance Report

Motion: Approve the Finance Report as given.

Discussion:

1st: \_\_\_\_\_ 2nd: \_\_\_\_\_

Vote outcome: \_\_\_\_\_



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## Director's Finance Report

Discussion:

### New Business

#### Phased Reopening Discussion and Plan

Reason: With regards to the recent Covid-19 pandemic, the library board will consider a condition-based timeline and operational guidelines for the library and director to safely conduct business with the public.

Motion: Approve the attached Condition-based Timeline and Phased Reopening Guidelines (with the following amendments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.)

Discussion: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

1st: \_\_\_\_\_ 2nd: \_\_\_\_\_

Vote outcome: \_\_\_\_\_

#### Summer Library Program

Reason: To allow the director to speak on the efforts of staff to run a fully remote summer library program.

Discussion:

## Old Business

### Director's Report

Discussion:

### Adjourn

Motion to adjourn at \_\_\_\_\_.

1st: \_\_\_\_\_ 2nd: \_\_\_\_\_

Vote outcome: \_\_\_\_\_