

Monticello Public Library

512 E. Lake Avenue · Monticello, WI 53570

Meeting: Monthly Library Board Meeting Minutes

Date: Tuesday, May 26th, 2020

Time: 10:00 AM

Location: Monticello Public Library - Parking lot
(to allow for recommended social distancing and air circulation)

Meeting Leader: Stephen Scanlan

ATTENDANCE:

Participant	Present	Participant	Present
Ann DeNure	x	Janet Willman	
Kenneth Colle		Stephen Scanlan	x
Robert LaBarre	x	Katrina Linde-Moriarty	x
Guests:			

AGENDA ITEMS:

Start Time	Topic	Lead(s)
10:00 AM	Call to Order/Roll Call	Scanlan
10:05 AM	Public Appearances and Citizen Comments (up to 30 min.)	Scanlan
10:10 AM	Approvals: 1. Agenda 2. Minutes 3. Finance	Scanlan
10:20 AM	Director's Finance Report	Katrina
	New Business	
10:30 AM	Phased Reopening Discussion and Plan - Condition-based Timeline - Operational Guidelines	Katrina
11:00 AM	Summer Library Program	Katrina
	Old Business	
11:20 AM	Director's Report	Katrina
11:30 AM	Adjourn	Scanlan
Next Meeting: Tuesday, June 9th at 4:00 PM		

Item Descriptions for the Monticello Library Board Meeting

Call To Order/Roll Call

Scanlan called the meeting to order at 10:00 am.

Roll Call:

Ann DeNure	x	Janet Willman	
Kenneth Colle		Stephen Scanlan	x
Robert LaBarre	x	Katrina Linde-Moriarty	x

Guests: No guest or public appeared at the meeting.

Agenda

Motion: Approve the agenda as set. (Or with the following amendments)

Discussion:

1st: DeNure 2nd: LaBarre

Vote outcome: 3/0 Passed

Minutes

Motion: Approve the minutes from 3/10/20.

Discussion:

1st: DeNure 2nd: LaBarre

Vote outcome: 3/0 Passed

Finance Report

Motion: Approve the Finance Report as given.

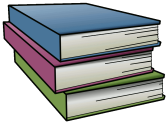
Discussion:

1st: LaBarre 2nd: DeNure

Vote outcome: 3/0 Passed

Director's Finance Report

Discussion: Digital spreadsheets have been updated monthly and are available.



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New Business

Phased Reopening Discussion and Plan

Reason: With regards to the recent Covid-19 pandemic, the library board will consider a condition-based timeline and operational guidelines for the library and director to safely conduct business with the public.

Motion: Approve the attached Condition-based Timeline and Phased Reopening Guidelines with the following amendments: Change Phase 2 date to Sept. 1st.

Discussion: Clarifying questions were asked to the director on how the plan was formed and the rationale behind the dates selected.

1st: LaBarre 2nd: DeNure

Vote outcome: 3/0 Passed

Summer Library Program

Reason: To allow the director to speak on the efforts of staff to run a fully remote summer library program.

Discussion:

Old Business

Director's Report

Discussion: A brief verbal review was given by the director. A full report will be given at the next board meeting.

Adjourn

Motion to adjourn at 10:48 am.

1st: DeNure 2nd: LaBarre

Vote outcome: 3/0 Passed