

Monticello Public Library

512 E. Lake Avenue · Monticello, WI 53570

Meeting: Monthly Library Board Meeting Minutes

Date: Tuesday, June 9th, 2020

Time: 4:00 PM

Location: Monticello Public Library

Meeting Leader: Stephen Scanlan

ATTENDANCE:

Participant	Present	Participant	Present
Ann DeNure	x	Janet Willman	x
Kenneth Colle	x	Stephen Scanlan	x
Robert LaBarre	x	Katrina Linde-Moriarty	x
Guests:			

AGENDA ITEMS:

Start Time	Topic	Lead(s)
4:00 PM	Call to Order/Roll Call	Scanlan
4:05 PM	Public Appearances and Citizen Comments (up to 30 min.)	Scanlan
4:10 PM	Approvals: 1. Agenda 2. Minutes 3. Finance	Scanlan
4:20 PM	Director's Finance Report	Katrina
	New Business	
4:30 PM	Condition-based Timeline Review	Katrina
4:40 PM	Landscape Budget Request	Katrina
	Old Business	
4:50 PM	Director's Report - Summer Library Program Update - SCLS Update - Reopening Update	Katrina
5:00 PM	Adjourn	Scanlan
Next Meeting: Tuesday, July 14th at 4:00 PM		

Item Descriptions for the Monticello Library Board Meeting

Call To Order/Roll Call

Scanlan called the meeting to order at 4:00 pm.

Roll Call:

Ann DeNure	x	Janet Willman	x
Kenneth Colle	x	Stephen Scanlan	x
Robert LaBarre	x	Katrina Linde-Moriarty	x

Guests: No guests in attendance.

Agenda

Motion: Approve the agenda as set.

Discussion:

1st: DeNure 2nd: Willman

Vote outcome: 5/0 Passed

Minutes

Motion: Approve the minutes from 3/17/20 & 5/26/20.

Discussion: Director gave a refresher about what was covered at each meeting.

1st: LaBarre 2nd: DeNure

Vote outcome: 5/0 Passed

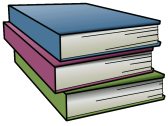
Finance Report

Motion: Approve the Finance Report as given.

Discussion:

1st: Colle 2nd: Willman

Vote outcome: 5/0 Passed



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Director's Finance Report

Discussion: Director is working on catching up with her monthly reports and is seeking additional financial information from the village.

New Business

Condition-based Timeline Review

Reason: Due to the changing nature of our situation,, the library board will evaluate our condition-based timeline for the library and director to safely conduct business with the public.

Discussion: Library board members discussed the current situation within the county with regards to the library's Phased Reopening Guidelines. No changes were suggested for the Condition-based Timeline.

Landscape Budget Request

Reason: We have interest from a community member to spruce up the grounds. This request for funds would assist in it's timely completion.

Motion: To approve up to \$1,500 from the Repair/Equipment Line Item (Repair/Equipment) for the landscape project.

Discussion: Clarifying questions were asked about the scope of the project and what work would be addressed.

1st: LaBarre 2nd: Willman

Vote outcome: 5/0 Passed

Old Business

Director's Report

Discussion: Director's report was given recapping the last few months efforts by the library during the Covid-19 shutdown.

Adjourn

Motion to adjourn at 4:53 pm.

1st: DeNure 2nd: Colle

Vote outcome: 5/0 Passed