

Monticello Public Library

512 E. Lake Avenue · Monticello, WI 53570

Meeting: Monthly Library Board Meeting Minutes

Date: Monday, August 10th, 2020

Time: 4:00 PM

Location: Monticello Public Library

Meeting Leader: Stephen Scanlan

ATTENDANCE:

Participant	Present	Participant	Present
Ann DeNure	x	Janet Willman	x
Kenneth Colle		Stephen Scanlan	x
Robert LaBarre		Katrina Linde-Moriarty	x
Guests:			

AGENDA ITEMS:

Start Time	Topic	Lead(s)
4:00 PM	Call to Order/Roll Call	Scanlan
4:05 PM	Public Appearances and Citizen Comments (up to 30 min.)	Scanlan
4:10 PM	Approvals: 1. Agenda 2. Minutes 3. Finance	Scanlan
4:20 PM	Director's Finance Report	Katrina
	New Business	
4:30 PM	2021 Draft Budget Presentation	Katrina
	Old Business	
4:50 PM	Condition-based Timeline Review	Katrina
5:00 PM	Director's Report - Programming Update - SCLS Update - Reopening Update	Katrina
5:15 PM	Adjourn	Scanlan
Next Meeting: Tuesday, September 8th at 4:00 PM		

Item Descriptions for the Monticello Library Board Meeting

Call To Order/Roll Call

Scanlan called the meeting to order at 4pm.

Roll Call:

Ann DeNure	x	Janet Willman	x
Kenneth Colle		Stephen Scanlan	x
Robert LaBarre		Katrina Linde-Moriarty	x

No guests attended the meeting.

Agenda

Motion: Approve the agenda as set.

1st: DeNure 2nd: Wilman

Vote outcome: 3/0 Passed

Minutes

Motion: Approve the minutes from 7.14.20.

1st: Willman 2nd: DeNure

Vote outcome: 3/0 Passed

Finance Report

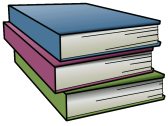
Motion: Approve the Finance Report as given.

1st: DeNure 2nd: Willman

Vote outcome: 3/0 Passed

Director's Finance Report

Discussion: Director has continued to maintain the monthly reports which are accessible through the digital board packets and by request of the public.



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New Business

2021 Draft Budget Presentation

Reason: Annually the library prepares a budget to be reviewed and approved by the library and village board.

At this meeting the first draft will be presented to the library board for review.

Discussion: Director presented their recommendations for the 2021 budget. Due to the current pandemic it is their recommendation to request the same amount from the Village of Monticello. Other funds have either already been secured or are estimates passed on previous years. Expenses were evaluated and adjusted to align with current spending structures.

Old Business

Condition-based Timeline Review - Postponed to next meeting

Reason: Due to the changing nature of our situation,, the library board will evaluate our condition-based timeline for the library and director to safely conduct business with the public.

Motion: Amend the Condition-based Timeline to _____.

Director's Report

Discussion: Director reported on the current state of the library highlighting the Summer Reading Program, public opinion on the library's services, and upcoming initiatives.

Adjourn

Motion to adjourn at 4:55pm.

1st: DeNure 2nd: Willman

Vote outcome: 3/0 Passed