



Monticello Public Library

512 E. Lake Avenue · Monticello, WI 53570

Meeting: Monthly Library Board Meeting Minutes

Date: Tuesday, August 10th, 2021 at 6:00pm

Meeting Leader: Stephen Scanlan

Location: Library Building, 512 E. Lake Ave, Monticello, WI 53570

ATTENDANCE:

Participant	Present	Participant	Present
Ann DeNure	x	Renee Croushore	x
Kenneth Colle	x	Stephen Scanlan	x
Robert LaBarre	x	Katrina Linde-Moriarty	x
Guests:			

AGENDA ITEMS:

Start Time	Topic	Lead(s)
6:00 PM	Call to Order/Roll Call	Scanlan
6:05 PM	Public Appearances and Citizen Comments (up to 30 min.)	Scanlan
6:10 PM	Approvals: Agenda, Minutes, Finance	Scanlan
	New Business	
6:25 PM	2022 Library Budget Presentation	Katrina
	Old Business	
6:35 PM	Reopening Guidelines Review	Katrina
6:45 PM	Director's Report: Village Update, Programming Update, SCLS Update, Finance Update	Katrina
7:00 PM	Adjourn	Scanlan
Next Meeting: Tuesday, September 14th at 6:00 PM		

Item Descriptions for the Monticello Library Board Meeting

Call To Order/Roll Call

Scanlan called the meeting to order at 6pm.

Roll Call:

Ann DeNure	x	Renee Croushore	x
Kenneth Colle	x	Stephen Scanlan	x
Robert LaBarre	x	Katrina Linde-Moriarty	x

Guests: None in attendance.

Agenda

Motion: Approve the agenda as set with the following amendments to adjust the agenda item's start times (clerical error).

Discussion: None

1st: Colle 2nd: Croushore Vote outcome: 4/0 Passed

Minutes

Motion: Approve the minutes from 7/13/21.

Discussion: None

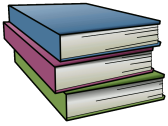
1st: DeNure 2nd: Croushore Vote outcome: 4/0 Passed

Finance Report

Motion: Approve the Finance Report as given.

Discussion: Clarifying question was asked about the procedures around employee reimbursements. Director outlined the parameters used for programming purchases made and reimbursed within Youth Services Librarian's duties.

1st: Colle 2nd: Croushore Vote outcome: 4/0 Passed



Monticello Public Library

512 E. Lake Avenue · Monticello, WI 53570

New Business

2022 Library Budget Presentation

Reason: Annually the library board reviews and sets the budget for the coming year. The director will present a recommended budget for 2022 and defend using supporting data such as current financial trends and annual fees.

Discussion: After the director presented their recommendations for the 2022 Library Budget, the board asked clarifying questions about the titles of the new line items and suggested renaming Equipment Contracts to Contracts to expand the scope of the line item.

Old Business

Reopening Guidelines Review

Reason: The library director will give an update to the board on the library's reopening plans and discuss any changes.

Discussion: Short discussion occurred about maintaining the current level of service at the library. No action was taken.

Director's Report

Discussion: The Director updated the board on the library's statistics, circulation, programs, and procedural changes which are included in the full director's report in the board packet.

Adjourn

Motion to adjourn at 7:04pm.

1st: Colle

2nd: LaBarre

Vote outcome: 5/0 Passed