

Monticello Public Library

512 E. Lake Avenue · Monticello, WI 53570

Meeting: Monthly Library Board Meeting

Date: Tuesday, August 13th, 2019

Time: 4:00 PM

Location: Monticello Public Library

Meeting Leader: Katrina Linde-Moriarty

ATTENDANCE:

Participant	Present	Participant	Present
Ann DeNure		Janet Willman	
Kenneth Colle		Stephen Scanlan	
Robert LaBarre		Katrina Linde-Moriarty	
Guests:			

AGENDA ITEMS:

Start Time	Topic	Lead(s)
4:00 PM	Call to Order/Roll Call	Scanlan
4:05 PM	Public Appearances and Citizen Comments (up to 30 min.)	Scanlan
4:10 PM	Approvals: 1. Agenda 2. Minutes 3. Finance	Scanlan
4:20 PM	Director's Finance Report	Katrina
	Business	
4:30 PM	Bylaw Change: Quorum Definition	Scanlan
4:40 PM	Contractor Bids	Katrina
4:55 PM	Renovation Closure	Katrina
5:00 PM	Internet & Computer Use Policy Update	Katrina
5:10 PM	Director's Report	Katrina
5:20 PM	Adjourn	Scanlan
Next Meeting: Tuesday, September 10th at 4:00pm		

Item Descriptions for the Monticello Library Board Meeting

Call To Order/Roll Call

_____ called the meeting to order at _____.

Roll Call:

Ann DeNure		Janet Willman	
Kenneth Colle		Stephen Scanlan	
Robert LaBarre		Katrina Linde-Moriarty	

Guests:

Agenda

Motion: Approve the agenda as set. (Or with the following amendments:)

Discussion:

1st: _____ 2nd: _____

Vote outcome: _____

Minutes

Motion: Approve the minutes from ----.

Discussion:

1st: _____ 2nd: _____

Vote outcome: _____

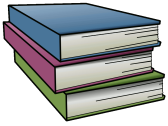
Finance Report

Motion: Approve the Finance Report as given.

Discussion:

1st: _____ 2nd: _____

Vote outcome: _____



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Director's Finance Report

Discussion:

Business

Bylaw Change: Quorum Definition

Reason: Presently the library board's bylaws sets the quorum at 4. It has been suggested to change this bylaw to a quorum of 3 or more.

Motion: Update the Monticello Public Library Board's Bylaw from a quorum of 4 to a minimum quorum of 3 members.

Discussion:

1st: _____ 2nd: _____

Vote outcome: _____

Contractor Bids

Reason: To discuss and select the Contractor Bid for our upcoming renovation project.

Motion: To accept _____'s bid for our renovation project as presented.

Discussion:

1st: _____ 2nd: _____

Vote outcome: _____

Renovation Closure

Reason: After selecting the Electrician and Contractor for our project, the library board needs to set and approve the closure of the library while the renovation takes place.

Motion: Move to closed the library from _____ to _____ in order to conduct renovations.

Discussion:

1st: _____ 2nd: _____

Vote outcome: _____

Internet & Computer Use Policy Update

Reason: One of the stipulations of our e-Rate Grant for our technology is to pass a CIPA Compliant Internet Safety Policy. This is an opportunity to take a look at our present policy and make updates.

Motion: Approve the updated policy as presented.

Discussion:

1st: _____ 2nd: _____

Vote outcome: _____

Director's Report

Discussion:

Adjourn

Motion to adjourn at _____.

1st: _____ 2nd: _____

Vote outcome: _____