

Monticello Public Library

512 E. Lake Avenue · Monticello, WI 53570

Meeting: Monthly Library Board Meeting Minutes

Date: Tuesday, September 8th, 2020

Time: 4:00 PM

Location: Monticello Public Library

Meeting Leader: Stephen Scanlan

ATTENDANCE:

Participant	Present	Participant	Present
Ann DeNure	x	Janet Willman	
Kenneth Colle		Stephen Scanlan	x
Robert LaBarre	x	Katrina Linde-Moriarty	x
Guests:			

AGENDA ITEMS:

Start Time	Topic	Lead(s)
4:00 PM	Call to Order/Roll Call	Scanlan
4:05 PM	Public Appearances and Citizen Comments (up to 30 min.)	Scanlan
4:10 PM	Approvals: 1. Agenda 2. Minutes 3. Finance	Scanlan
4:20 PM	Director's Finance Report	Katrina
	New Business	
	Old Business	
4:30 PM	2021 Draft Budget	Katrina
4:50 PM	Condition-based Timeline Review	Katrina
5:00 PM	Director's Report - Programming Update - SCLS Update - Reopening Update	Katrina
5:15 PM	Adjourn	Scanlan
Next Meeting: Tuesday, October 13th at 4:00 PM		

Item Descriptions for the Monticello Library Board Meeting

Call To Order/Roll Call

Scanlan called the meeting to order at 4pm.

Roll Call:

Ann DeNure	x	Janet Willman	
Kenneth Colle		Stephen Scanlan	x
Robert LaBarre	x	Katrina Linde-Moriarty	x

Guests: No public appearances were made.

Agenda

Motion: Approve the agenda as set amending the Minutes to correctly read 8.10.20.

Discussion:

1st: LaBarre 2nd: DeNure

Vote outcome: 3/0 Passed

Minutes

Motion: Approve the minutes from 8.10.20.

Discussion:

1st: DeNure 2nd: LaBarre

Vote outcome: 3/0 Passed

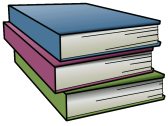
Finance Report

Motion: Approve the Finance Report as given.

Discussion:

1st: DeNure 2nd: LaBarre

Vote outcome: 3/0 Passed



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Director's Finance Report

Discussion: Director has continued to compose monthly reports itemizing expenditures and revenue into Google spreadsheets.

New Business

Old Business

2021 Draft Budget

Reason: Annually the library prepares a budget to be reviewed and approved by the library and village board. At this meeting the first draft will be presented to the library board for review.

Motion: To approve the 2021 Library Budget Draft and to request the amount of \$72,679.00 of General Property Tax Funds for the library's budget from the Village finance committee and board which is a continuation of the support that has been granted the past 4 years.

Discussion: Clarifying questions about the budget were discussed.

1st: LaBarre 2nd: DeNure

Vote outcome: 3/0 Passed

Condition-based Timeline Review

Reason: Due to the changing nature of our situation, the library board will evaluate our condition-based timeline for the library and director to safely conduct business with the public.

Motion: Amend the Condition-based Timeline to continue with Phase 1 of service to be evaluated at each monthly meeting.

Discussion: Conversation revolved around the potential for moving to Phase 2 of the Phased Reopening Guidelines. Given the conditions outlined in the Guideline, it was determined that the environment was not right to move forward.

1st: LaBarre 2nd: DeNure

Vote outcome: 3/0 Passed

Director's Report

Discussion: Director presented stats, programs, and general information about the state of the library's operations.

Adjourn

Motion to adjourn at 5pm.

1st: DeNure 2nd: LaBarre

Vote outcome: 3/0 Passed